

Surveyors Creek Public School P&C Minutes

Date: Wednesday 9 December
Location: Penrith Golf Club
Chair: Nicole Hancock
Minutes: Melissa Ryan
Meeting opened: 6:11pm

Attendees: Nicole Hancock, Melissa Ryan, Lisa Cammans, Samantha Shepherd, Leanne Hallows Smyth, Kathy Browne, Catherine McCann-Smith, Lysa McRae, Cherie Lilley, Diane Clarke, Nicole Franzke, Raelene Chaffen, Nicole Bridges, Kim Griffiths, Kelly Touma, Nikki Sutherland, Louise Burnett

Apologies: Nicole Timbs, CubbyOOSH, Theresa Oliver, Bellinda Boyd, Priscilla Quinlan

MINUTES

The minutes of the meeting on 19 November were accepted without error or omission.

Moved: Nicole Bridges
Seconded: Samantha Shepherd

BUSINESS ARISING

- P&C Core Role and AGM
 - o Nicole H advised that we have final acceptance of offer for the Canteen Coordinator position Louise Burnett.
 - Moved Nicole Hancock
 - Seconded Lisa Cammans
 - o Nicole H officially introduced and welcomed Louise to the committee

CORRESPONDENCE IN

- Rebel statement - \$712.75
- Fundraising and promotional material both hard copies and emails
- P&C Federation information and update emails
- Cheque for \$500 from Leading Image from the school photos

CORRESPONDENCE OUT

- N/A

CUBBY OOSH UPDATE

- No update received
- They have a new centre manager – Miss Mary
- Vacation care is open for the Christmas break.

P&C REPORTS:

Canteen

- Cherie placed and order for 2021 and has done a final handover with Louise
- Major clean has taken place and canteen is now closed
- Cherie advised the cheque and deposit books have been handed to Leanne
- Canteen will reopen week 2 on the Wednesday and lunch orders will continue in to be split
 - o Wednesday K-2 only
 - o Friday 3-6
 - o Over the counter sales open to all students on both days

Treasurer

- Main Account Balance: \$60,585.99
- Canteen Balance: \$23,275.98
- Final donation to school from the canteen to be confirmed however \$17K remains in the account. Final number to be presented at the next meeting.

Uniform – Lysa McRae

- Stock is available at Lowes and their orders are on track. All sizes should be available

ACTION

- Lysa to contact Lowes and discuss shirt quality to that of Back to Basics

Fundraising – Kim Griffiths

- Mother's Day stock is on track and ready to go
- Will need to work out a Covid Safe plan for fundraising events
- Main Fundraising Event is in hand
 - o Will provide their own staff on the day to run the event
 - o Organised sports day with various challenges/activities
 - o Will cater for all students to participate

ACTION

- Kim to have further discussions with Kathy/Catherine on how the fundraising aspect of the event will take place

PRINCIPAL'S REPORT

- Stage ceremonies worked extremely well, was less stressful for both teachers and students
- Year 6 Graduation
 - o There are still restrictions regarding indoor gatherings, still capped at 30 people.
 - o Unfortunately, year 6 parents will not be able to attend on site however the school will do a live stream via FB or YouTube for parents and families to watch. Additional details and workings on this to follow
 - o Will upload the PowerPoint presentation on the school's website
 - o For 2021, the year 6 graduation and formal will be combined and this will new process moving forward.
- Planning and Classes for 2021
 - o Reports have gone home with class information for 2021
 - o Numbers for next year have increased
 - o Two teachers are leaving next, sadly saying goodbye to
 - Alex Land Merrylands Public School
 - Jade Hill Werrington Public
 - o New appointments to the school
 - Diana Lloyd will be on year 5
 - Christie Dashcke temp year 2 position
 - Erin Rider will be working 3 days a week as a Learning and Support teacher
 - o Jane Borg will be off class in her role as AP and will be working closely with teachers
 - o A lot of thought and planning goes into allocating classes each year.
 - o Student/teachers relationships are considered as are student peer relationships
 - o There will be a Wellbeing Action Team
 - School psychologist
 - Intervention support
- Covid restrictions
 - o Current Covid regulations are 100 onsite for outdoor with a safety plan (restrictions at 30 for indoors)
 - o Professional learning can take place on site

- Parent helps can recommence next year
- Uniform shop can reopen on a regular basis for all families
- Canteen is now at the 2sqm rule
- Mornings will remain as is with parents onsite – its been less disruptive for students and has worked well
- Will review how afternoons could work onsite with cap at 100
- School Funding and Spend
 - Dept of Education has given 'Covid Funding' to so schools to further support those students who's learning has suffered as a result of 2020. Our school received \$161,000
 - Will review of technology and will use funding to cover
 - Faster internet connection
 - Wi-Fi for outdoors to better utilise outdoor learning spaces
 - Technology for kindy – Lenovo laptops or iPads
 - Schools are unable to retain/rollover funds anymore - \$5.5 million per year to cover all school costs including salaries.
- In 2021 will ask for a contribution. A letter will be sent outlining what the funds go towards
- Big thank you to all P&C members on what has been a unique and challenging year

GENERAL BUSINESS

- Report cards were sent out home without the stationery list for 2021. Kathy confirmed it will be sent home before the end of year
- Thank you
 - Nicole H thanked and wished a final farewell to Cherie and presented flowers and a gift from the P&C
 - Nicole H thanked Leanne for her efforts as Treasurer and presented a gift from P&C
 - Nicole H thanked all school staff for their hard efforts, encouragement and support during an extremely challenging year. The P&C would like to arrange a lunch for all staff 16 December

ACTION:

- Nicole N to purchase grazing boxes and deliver to school

Meeting concluded at 7.30pm

NEXT MEETING

- First meeting for 2021 to be confirmed. Covid restrictions at the time of the meeting will dictate where and how the meeting will take place

MERRY CHRISTMAS & STAY SAFE