

Surveyors Creek Public School P&C Minutes

Date: Tuesday 25 February 2020

Location: SC Teachers Staffroom

Chaired by: Nicole Hancock

Minutes taken by: Melissa Ryan

Meeting opened: 6:30pm

Attendees: Nicole Hancock, Catherine McCann-Smith, Melissa Ryan, Kathy Brown, Lisa Cammans, Kim Griffiths, Raelene Chaffen, Sam Shepherd, Diane Clark, Nikki Sutherland, Lysa McRae, Leanne Smyth, Kelly Touma, Nicole Timbs, Glenda Pagacs, Cherie Lilley, Jayme McFarlane, Kalea Saunders, Amy Fusltua, Nicole Earley, Kate Pick, Rebecca Stagg, Nicole Bridges, Belinda Boyd

Apologies: Elanor Hobbs, Priscilla Quinlan, Nicole Franzke

MINUTES

The minutes of the meeting on 12 November were accepted without error or omission.

Moved: Kim Griffiths

Seconded: Sam Shepherd

WELCOME INTRO

President welcomed Cubby House and the many new parents in attendance.

BUSINESS ARISING

Nil

CORRESPONDENCE IN

- Rebel statement - \$318.47
- Fundraising and promotional material

CORRESPONDENCE OUT

- N/A

CUBBY HOUSE UPDATE – Amy Fusltua

- Cubby House have a new a 'home away from home' vision
- Apologised for the canteen issues and incidents in the past. They currently liaising with head office to provide new catering options so that the canteen will not need to be utilised.
- All staff will be wearing lanyards to be clearly and easily identified
- Staff rules have been revised and Amy ensure all new staff made aware of these
- They now have an onsite email and phone to allow for better communication with families

P&C REPORTS:

Canteen

- 2019 was a great year, \$29,000 was donated to the school.
- Desperately need new parent helpers on both Wednesday and Friday's as lunch orders are increasing
- The canteen will be closed Wednesday 8 April as this is school photo day
- Friday 3 April will be the last lunch order day for the term and will also be red day
- Pricing will be increased from Term 2 due suppliers increasing their prices – approximately 50c for lunch order items and 20c for over the counter items

ACTION:

- Facebook post to be made closer to the dates advising of canteen closer and last lunch order day and red day
- New canteen price list to be sent home the end of Term 1

Treasurer

- Main Account Balance: \$70,635.77
- Canteen Balance: \$8,762.14

Fundraising

- All Mother's Day stock has been ordered and is slowly starting to arrive. Orders are currently under budget should additional items needs to be purchased.

Uniforms

- Nicole advised via email, that Lowes has plenty of school stock available

PRINCIPAL'S REPORT

- Laptops for year 1-6 have been ordered – 10/class with a caddy
- Kitchen Gardens have commenced. Lena Maiden and Craig Smith are leading this project. There will be approximately 20 fenced off garden with 3 water tanks. The gardens will be self-sufficient, and each stage will have their own to manage and maintain. Will look to add chickens and native bees down the track – these will be non-stinging bees.
- Additional bikes have been purchased for the play area
- A close eye is being kept on the wood around the sandpit and may this to 'mod-wood' for longevity
- Educational programs
 - o These have been school funded including Literacy Pro and Athletics
 - o Wellbeing books have been purchased
 - o 'Back the Front maths' has started. We are the first school in NSW to run the program. To date, the data is consistent with expectations. Further date to be given at next meeting. Michelle Blackwell is leading this program
- Voluntary contributions, a note will be going home in Term 2. Will be cross checking with Department guidelines
- Eco turf will be laid around the memorial garden and in front of the library and kindy classroom. Awaiting on quotes for eco turf between the current kindy and year 1 blocks.
- Looking into having playground equipment installed for fitness activities
- Awaiting on quote to have the basketball court resurfaced. Requesting for the P&C to help fund this cost for 2020.
- The new rule of 'new interruptions before recess' is working extremely well
- Bus travel
 - o Busways have audited their routes and advised the school that Surveyors Creek students are travelling without paying.

- o If students continue to travel without paying, Busways may consider changing or cancelling the route.
 - o A Facebook post was made and was included in the Newsletter
- A post was made to the 'Glenmore Park Mums' Facebook page advising that Surveyors Creek students are riding their bikes and not being safe. Road safety has been readdressed with students
- Kiss and Drop
 - o Penrith Council came to the school to review and audit both areas. They advised they could have issued up to 40 infringement notices however because of being there for audit purposes, they were unable.
 - o They will be sending a letter with the correct usage for 'Kiss and Drop' which will be going home on Penrith Council letterhead to all families. Kiss and Drop will be limited to 2.5 minutes and new signage is on its way. This will also include the Support car park
 - o Parking bays at the bottom of St Andrews Drive and along the back gate will not change and will remain with 15-minute limits
 - o Residents surrounding the school have been advised to report any persons parking on or across their driveways
- Aircon units have been serviced however some are experiencing issues, if persist they may require replacing
- Following recent storms, some sky lights were cracked. The Department is funding the repair/replacement of these
- All toilets have been repainted in a light blue. Looking at adding gender signage to the doors or walls
- Leaks in the Canteen area have been repaired
- Art by the Creek will be taking place Term 3 week 9
- The swimming carnival went well. Confirming the carnival can not start until after the pool closes normal trading hours at 7pm.
- School numbers for 2020 are currently at 554 enrolled students
- ACTION:**
 - Kathy/Catherine to investigate the option of having a company come to the school to help promote and reiterate road safety rules. Provide update and costings to the P&C at the next meeting

GENERAL BUSINESS

Path to P&C room

- A request has been made for a concrete path or pavers leading from the office to the P&C room to allow ease of access especially when raining to reduce slip hazards.

ACTION:

- Kathy/Catherine to investigate costings for this and present at next meeting

P&C Events

- Concern was raised around the timing of P&C events (ie cake stalls and Mother's Day/Father's Day stalls) and the new 'no interruptions before recess' would work. Kathy confirmed exceptions will be made for the running of P&C events

Primary Ethics Program

- Nicole Bridges presented a case to have program materials funded by the P&C to ensure that volunteer presenters are not out of pocket. Cost is approximately \$80/person as a one off which included their police check and materials. Additional discussion to take place regarding funding to ensure this program is not favoured over other programs offered which have not requested funding.
- Nicole confirmed we have 4 volunteer teachers currently in training however this is only 50% of the need.

PBL Assemblies

- The new timing of assemblies for 2020 was raised and questioned as the new timing does not allow for working parents/families to attend without taking substantial time off work.
- The P&C were informed the main reason for the change was that during each assembly, there were approximately 20/30 students being signed out of school early which created a lot of disruption during the assembly and for the office staff.
- After discussion it was agreed that assemblies will remain on Wednesday's however will trial running it from 2.10pm for the week 9 assembly.

ACTION:

- Change to next assembly to added in Principal's report in the school newsletter

School Newsletter – P&C

- A note to be added in the school newsletter advising families that if they are unable to attend a P&C meeting, their query can be raised either via the 'Year Facebook Group' relating to their child/ren or submitting it in writing and delivering to the office.
- There is a P&C representative on each Facebook year group to capture all queries

Meeting concluded at 7.42pm

NEXT MEETING

- Tuesday 24 March 2020 in the school's staff room from 6.30pm