



# *Surveyors Creek Public School*

## *Parents & Citizens Association*

### MINUTES OF THE SURVEYORS CREEK PUBLIC SCHOOL P&C ANNUAL GENERAL MEETING

Wednesday 19 November 2020  
Surveyors Creek Public School Library

Attendees: Nicole Hancock, Melissa Ryan, Lisa Cammans, Samantha Shepherd, Nikki Sutherland, Kathy Browne, Catherine McCann-Smith, Theresa Oliver, Bellinda Boyd, Lysa McRae, Cherie Lilley, Diane Clarke, Nicole Franzke, Raelene Chaffen, Nicole Bridges

Apologies: Leanne Hallows Smyth, Kim Griffiths, Kelly Touma, Nicole Timbs, Glenda Pagacs, CubbyOOSH

1. Meeting opened at 6.35pm with Nicole Hancock as Chair.
2. Attendees all welcomed to the 2020 AGM.
3. The Chair recognised and thanked all 2020 office holders for their service.

President: Nicole Hancock

Vice Presidents: Cherie Lilley  
Samantha Shepherd  
Lisa Cammans  
Raelene Chaffen

Secretary: Melissa Ryan

Treasurer: Leanne Hallows Smyth

Fundraising: Kim Griffiths

Uniform: Nicole Franzke

4. All positions were declared vacant.
5. The election for office holders was then conducted by Nicole Hancock.

Nominations for 2021 were received for the following positions:

President: Nicole Hancock

Moved: Nicole Franzke  
Seconded: Samantha Shepherd

Vice Presidents: Samantha Shepherd

Moved: Melissa Ryan  
Seconded: Nicole Hancock

	Raelene Chaffen	Moved:	Nicole Franzke
		Seconded:	Samantha Shepherd
	Nicole Franzke	Moved:	Raelene Chaffen
		Seconded:	Nicole Hancock
	Louise Burnett	Moved:	Nicole Hancock
		Seconded:	Lisa Cammans
Secretary:	Melissa Ryan	Moved:	Raelene Chaffen
		Seconded:	Samantha Shepherd
Treasurer:	Lisa Cammans	Moved:	Nicole Hancock
		Seconded:	Samantha Shepherd
Fundraising:	Kim Griffiths	Moved:	Melissa Ryan
		Seconded:	Samantha Shepherd
Uniform:	Lysa McRae	Moved:	Melissa Ryan
		Seconded:	Nicole Hancock

All nominees were elected unopposed.

### General Business

1. The incoming authorised operators on the bank account are:

- I. President            Nicole Hancock
- II. Secretary            Melissa Ryan
- III. Treasurer            Lisa Cammans
- IV. Vice Presidents    Samantha Shephard  
Raelene Chaffen  
Nicole Franzke  
Louise Burnett

2. The above-named signatories are authorised to operate the following two signatory accounts with the Commonwealth Bank:

Account Number  
BSB



Account Number  
BSB



AMG concluded at 6.50pm

The 2021 AGM Minutes are endorsed by:

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Nicole Hancock  
President 2021

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Melissa Ryan  
Secretary 2021