

Surveyors Creek Public School P&C Minutes

Date: Wednesday 22nd February 2022

Location: Surveyors Creek School Library

Chair: Nicole Hancock

Minutes: Samantha Shepherd

Meeting opened: 6:34pm

Attendees: Samantha Shepherd, Nicole Hancock, Raelene Chaffen, Melissa Ryan, Lisa Cammans, Diane Clark, Pricilla Quinlan, Nikki Sutherland, Catherine McCann Smith, Kathy Browne, Nicole Franzke, Lysa McRae, Kelly Touma, Mel Dewberry, Elanor Hobbs, Angel Raffan, Nicole Earley

Apologies: Kim Griffiths

MINUTES

The minutes of the meeting on Wednesday 1st December 2021 were accepted without error or omission.

Moved: Nicole Hancock

Seconded: Raelene Chaffen

BUSINESS ARISING

NIL

CORRESPONDENCE IN

- Emails
- Fundraising
- P&C stuff
- Rebel Statement
- Insurance Email

CORRESPONDENCE OUT

- NIL

CUBBY OOSH UPDATE

- Angel from Cubbyoosh attending the meeting tonight.
- Looking for another NS there are two educators acting as NS and 2IC.
- The service will continue with the Kiss and drop procedure.
- Current Service Numbers are 70 of an afternoons and 60 in the morning.
- Christmas Vacation Care numbers were 20 to 30 which were high with covid, during vacation care the service went on a few excursions.
- Kindergarten children are settling nicely a few tears, but a lot of children do have siblings at the school that attend the service.
- Cubbyoosh has arranged and put tags on kindergarten children's bags, so they know what days they go to After school care.
- This term Cubbyoosh have established a routine that works well for the children and staff.

- Still have the quiet area but have created a newer welcoming area for the children with sensory issues mentioned from last meeting.
- All children have settled into the new year.
- The staff are setting up more activities for the children to engage in and having more structure.

P&C REPORTS:

Canteen

- Mel and Kim have discussed opening this term however just doing lunch orders for the rest of the term.
- To open they will send out a message to all volunteers to ask their availability.
- Looking at opening week 7 this will give them time to get the menu out and product from the suppliers.
- With only doing lunch orders they will look at volunteers doing a shorter day.
- All volunteers needed to be double vaccinated.
- Woolworths are changing their system and can't go in and sign for items anymore we need to see what this new procedure is.
- The canteen stock has been gone through and all out of date stock was donated.
- Kathy and Catherine have said that the canteen Roof is done and repaired. Some parts will need to be replaced but there it is a safe workplace.

ACTION

- Contacting volunteers about their availability
- See what the new procedure is for Woolworths
- Discuss how it's going week 9 meeting

Treasurer

- Main Account Balance: \$60953.21
- Canteen Balance: \$3755.01
- Kelly Touma became financial member tonight

ACTION

- Lisa to investigate paperless statements

Uniform

- Nicole E went into Lowes, and they were out of stock of size 8 sports jacket and size 8 of other jackets.
- There has been an increase in prices of school uniforms.
- Looking at the Lowes contract.
- They are supposed to be paying a fee in the contract.

ACTION

- Kathy will look at the contract that we have with Lowes.
- Nicole to look into Beanies as part of winter school uniform

Fundraising

- Kathy suggested fundraising for the 20 years anniversary for term 4 like a Fete.
- Raelene wanted to clarify if we can do fundraisers for Easter and Mother Day due to Covid.
- **Easter Raffle:**
 - We can go ahead with the Easter Raffle even if we have covid regulations.
 - We will look at drawing the raffle in week 10 at the PBL assemble.
 - Previous years there has been a \$250 limit for the prize baskets.
- **Mother's Day:** If Mother's Day stall goes ahead, we will not have to add to much to it as we have things left over from last year.

ACTION

- Get raffle tickets out for Easter Raffle
- Purchase Items for the Easter raffle prize baskets

PRINCIPAL'S REPORT

- **Covid Information** - Kathy will send covid information to parents on Friday see note on Friday 25.2.22 with clear information regarding the changes to Covid.
- **Communication** - The school realises that during covid communication was extremely important through seesaw, google classroom and dojo. However how teachers communicate is sole up to the teacher on what means they are using. Kathy has asked for Teachers to not use Seesaw in the classroom time. This is to be done before or after school or during recess and lunch.
- **Staffing** This is the hardest year for staffing, and it is a working progress. Several staff going on maternity leave through the year and staff coming on to cover them.
The position for support teacher has been readvertised and hoping to fill that position soon. Programs through the school have been adjusted and a teacher has been temporarily put in the position until a full-time teacher can be hired.
- **Air Condition** – The school is in the process of getting them cleaned through out the school and they have been replacing them as they break down. The are getting a complete deep clean. The company started in school holidays and came on the weekend and then there will be a report. Some will need to be replaced. The cleaner has said there is possible need 20 air conditioners to be replaced. The school requested that the P&C covers/ donates some funds to replace some of the air conditioners. The P&C has asked for quotes and will discuss amount once the quote for the air conditioners has been sourced.
- **Number** - Last year the school had 85 in year 6 move on to high school and 65 kindy come into the school. Due to the number changes the school lost funding for a teacher. Kathy funded that teacher to avoid mixed classes. Since returning to school the school numbers have dropped again due to students moving out of the area or interstate. This resulting in the loss of the funding for another teacher. The school has rearranged the programs in the school and have been able to fund this. Kathy stated that the school number will begin to dramatically drop again due to Mulgoa Rise Public School opening next year.

- **Thank you** - Kathy would like to thank the community for their support through all of covid and the staff during Covid. It has been a difficult time during this year.
- **Sandpit** – The sandpit has been refurbished and children can now use it.

GENERAL BUSINESS

School Photos: There are no sibling photos due to mixing of cohorts while lining up for photos. Covid regulations stated at the time we aren't allowed to mix cohorts. The school decided to do these photos at the end of the year, and we are just doing class and individual photos. School Photos have changed the date due to staff and children isolating due to covid. The new date will be 7th April 2022 they will do class, individual photos, year 6 group shot. A note will be sent home to families to inform them of the change of date. In September family photos, special photos and another year 6 group photo in their year 6 shirt will be done.

Reading groups: A parent asked if reading group will recommence? Kathy stated that this is up to the teachers if they require parent helpers in class, but parents can come in with as long as they are vaccinated. Class teachers will communicate this with their parents of their class.

School Website: The website will be updated of the photos of the minister school visi..

Meeting concluded at: 8:35pm

NEXT MEETING

Wednesday 23rd March 2022 at 6:30pm