

# Surveyors Creek Public School P&C November Minutes

---

Date: Tuesday 12 November 2019

Location: School Staffroom

Chaired by: Nicole Hancock

Minutes taken by: Melissa Ryan

Meeting opened: 6:52pm

Attendees: Belinda Rushbrook, Elanor Hobbs, Nicole Hancock, Catherine McCann-Smith, Melissa Ryan, Kathy Brown, Lisa Cammans, Kim Griffiths, Raelene Chaffen, Cherie Lilly, Nicole Franzke, Sam Shepherd, Diane Clark, Nikki Sutherland, Priscilla Quinlan, Lysa McRae

Apologies: Glenda Pagacs, Nicole Timbs

## President's Welcome

Welcome to the newly elected 2020 P&C Committee and the exciting year ahead

## MINUTES

The minutes of the meeting on 20 August were accepted without error or omission.

Moved: Melissa Ryan

Seconded: Nicole Franzke

Carried.

## BUSINESS ARISING

Nil

## CORRESPONDENCE IN

- Rebel statement - \$107 balance
- Fundraising promotional material
- Email from Dr Nicole Bridges regarding Primary Ethics

## CORRESPONDENCE OUT

- Letter to Cubby House advising of the school disco for term 4

## REPORTS:

### Treasurer

- Main Account Balance: \$65,508.32
- Canteen Balance: \$8,234.70

- We urgently need to find a new Treasurer for 2020 as Lisa Cammans is stepping down. The P&C cannot move forward as a Committee without a representative in this role. Lisa has kindly agreed to remain in the position until a new member is elected.

**ACTION:**

- Lisa Cammans to draft a detailed letter to go home with students with the requirements of the Treasurer role

**Canteen**

- It was advised the 'Healthy Canteen' has been running well.
- Slushies have been removed from sale due to low sales. Main factors were new price point and flavour.
- Cherie has requested for school run events to avoid taking place on Friday's as it lowers sales and complicates the day's running in the canteen
- Parent helpers are going well, new helpers aligned for 2020 following kindy orientation
- Cubby House have had children in the canteen assisting with food service. Cherie has spoken to them to advise that this is not allowed. If action continues, we will send a formal letter.

**Fundraising**

1. Colour Run
  - We raised a total of \$37,087.40.
  - All invoices from School Fun Run were past to the Treasurer and paid on time.
  - Prizes have been given out. Some items were missing from the order, these have been received to the school and still to finalise
  - The pizza day for the wining class 4ML took place the last week of term 3
2. Stage 2 Cake Stall
  - A total of \$840 was raised on the day with a great parent helper turnout. Lots of cake left over at the end of the stall
3. Disco - Term 4
  - Low on parent helpers on the night however it all ran smoothly. Good teacher turnout
  - We ran with bottles of water for this event instead of poppers and it was well received
  - A total of \$3,123.15 was banked into the account
4. General
  - It was decided by school leadership that the Netball Gala Day would be run as a school event rather than P&C funded event
  - Melissa has managed to have a brand-new BBQ donated to the school from Glenmore Park Woolworths
  - We have received a \$300 voucher from the Glenmore Park Town Centre Give Back Program. Melissa entered the competition and needs to collect the vouchers

**ACTION:**

- Melissa Ryan to arrange for the Stage 1 Cake Stall notes to go home Wednesday 13 November. Cake stall taking place Thursday 21 November

**Uniforms**

- No official report from Nicole Franzke
- Lowes has a 20% off sale at present
- Hats will continue to be sold for \$17.95 in the canteen (same pricing as Lowes)

## **ACTION:**

- Nicole Franzke to confirm that Lowes has enough of all stock for Kindy 2020

## **PRINCIPAL'S REPORT**

- The shade sails are all up. Painter to come in to paint the older poles in the middle of the court yard to match the new bright colour scheme
- Iron in the COLA areas to be cleaned and freshened up (currently dull and rusty)
- Astro turf to laid around the basketball court and between the current Kindy and Year 1 blocks
- Waiting on quotes to come through for large umbrella stands to be placed between current Kindy and Year 1 blocks for additional shading, will continue purchasing new equipment for the playground and a rock-climbing wall will be erected where the mural currently is
- The Department has commented on the school's playground success, high attendance rates (96% which is above state average) and reduced playground incidents
- Still working on the veggie/chicken 'Backyard Sustainable Project'. Aim is for each stage to have their own veggie garden to grow and maintain
- Dr Nicole Bridges who is a long-term mum of the school, has emailed offering to run a 'Primary Ethics' program in addition to the scripture classes currently on offer 2020.
- New communication system is currently on trial in the school for when students are away.
- 2020 will see new classroom structure in place with the core focus being on literature and numeracy and students have more time in the classroom.
- The Art Show and Surveyors Spec will run alternate years. Next year will be the Art Show
- PBL assemblies to change for 2020. These will now take place during weeks 4 and 9 and be on a Wednesday. Each Stage will present per term with Kindy hosting in Term 4 for Christmas
- Term 3 saw great individual and team sporting achievements for the school
- The Gala Days continue to be huge success and will continue for 2020
- Blue Mountains Dance (K-2 and 3-6), Synergy and Choir will continue for 2020
- The school has 69 Kindy enrolments for 2020 which is a little low per previous years. Given this we may lose one of the demountable buildings.
- The new enrolment policy is in place
- The school will be providing the book packs for 2020 however will ask families to purchase the Wellbeing and Handwriting books for students
- Santa is coming to the school 17 December. Kathy has asked for the P&C to once again purchase lollies to be donated to the school to be handed out on the day. It was motioned for the P&C would spend \$300 on lollies from Abcoe on the account.

Moved: Lisa Cammans

Seconded: Catherine Smith

## **ACTION:**

- Kathy to create Primary Ethics flyer to go home with students to gauge interest from the school for 2020
- Kathy to provide an official rundown of the school structure if we lose a demountable at the next meeting
- Kathy to consider asking parents for a voluntary school contribution for 2020 and provide thoughts at next meeting
- Kim Griffiths to purchase \$300 worth of lollies from Abcoe

## **GENERAL BUSINESS**

- P&C meetings for 2020 will continue to be held Tuesday's at 6.30pm in the school staff room
- Next meeting will include our annual P&C dinner. This will take place at the Penrith Golf Club
- Cubby House
  - o Cubby House are required to have representative at each P&C meeting as agreed in their contract and this has not been happening.

- Surveyors Spectacular
  - o It went well and was well received by parents and families. Minimal photos have been ordered. Feedback back was not all students could be seen and were no better than what parents could have taken themselves
- Insurance
  - o It was confirmed at ALL appliances (A/C units, fridges, ovens etc) in the canteen are to be included on the school's insurance register.
- Clothing Pool
  - o The clothing pool for 2020 will run twice per week on Tuesday's and Thursday's.
  - o Tuesday morning's will be Kim Griffiths and Thursday afternoon's will be Lisa Cammans
- School events – after hours
  - o Its been noted that parents are parking in the bus zone for school events (disco's, kindy orientation etc).
- NAPLAN Results
  - o The schools NAPLAN results were below the state average across the board
  - o Kathy confirmed that all the NAPLAN results have been reviewed and pulled apart. Will be reviewing 'middle management' (AP's) and ensuring quality teaching is taking place which is also in line with the new 2020 focus on literacy and numeracy.
  - o Staff will be participating in a quality teaching rounds conducted through the University of Newcastle to ensure quality teaching is taking place in all classrooms
- Gifts
  - o It was motioned for farewell gifts for Belinda and Elanor to be purchased for their efforts. Belinda to receive a \$200 Red Balloon voucher and flowers, Elanor flowers
  - Moved: Lisa Cammans
  - Seconded Nicole Franzke

**ACTION:**

- Nicole Hancock to reserve a table at the Golf Club for dinner
- Melissa Ryan to draft a letter to Cubby House requesting attendance at all meetings for 2020
- Catherine Smith to review the canteen appliances and update the school's insurance register
- School to do a Facebook post and/or letter advising parents they can not park in the bus bays at any time for school events

Meeting concluded at 8.15pm

**NEXT MEETING**

- Tuesday 10 December at the Penrith Golf from 6.30pm